



# Dancer Registration Form for Academic Year 2017-18

## I. Dancer Information

(Office Use Only: U10? )

*(Please complete one set of registration papers per dancer)*

Today's Date (m/d/y) \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Dancer's First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Date of Birth (m/d/y) \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Age as of Today: \_\_\_\_\_

*Our operating permit with the City of Hayward requires that all dancers under the age of 10 be signed in and out by a parent or other responsible adult 18 or over. Please notify Ballet Petit when your dancer turns 10 years old so we can remove this requirement for your dancer.*

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ (select one) Returning dancer  New dancer

Does this student have any special needs/ allergies? \_\_\_\_\_  
\_\_\_\_\_

Previous dance training for this student (not at Ballet Petit) \_\_\_\_\_

How did you hear about Ballet Petit? \_\_\_\_\_

**You MUST provide an email address to receive vital information regarding studio matters, updates, performances, etc. Please write legibly to avoid missing important communications from the school.**

In addition, parents are reminded that they must respond to the yahoo groups invitation to join our parent email group. We can only invite you; you must accept the invitation to join. Ballet Petit e-mails are sent only from Miss Peggy and do NOT broadcast addresses, responses, etc. to group members. It is not a parent chat list. It is a necessary means of communication between you and Ballet Petit's Artistic Director. Your contact information is NOT shared with others.

**Contact E-Mail (required): PLEASE write your email address legibly:**

**Note: You will be sent an invitation to join the yahoo group. To be added, you must click through the invitation. Our Yahoogroup does not allow us to add you.**

\_\_\_\_\_ @ \_\_\_\_\_

Check here IF you are currently receiving BP e-mails at this address \_\_\_\_\_. (PLEASE PRINT E-MAIL ADDRESS LEGIBLY)

### Parent 1

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Cell # \_\_\_\_\_

### Parent 2

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Cell # \_\_\_\_\_

Other Emergency Contact Name: \_\_\_\_\_ Cell # \_\_\_\_\_

Name of sibling(s)\*\* currently attending Ballet Petit \_\_\_\_\_

\*\*Siblings qualify for a 20% family discount on tuition (ex. First child pays 100%, second, third child pays 80% .)

***PLEASE DO NOT SEPARATE, IGNORE, OR REMOVE ANY OF THE STAPLED PAGES.***

## **Ballet Petit Basic Information Overview Academic Year 2017-18**

**A. Please visit our website for further details and additional information at [www.balletpetit.com](http://www.balletpetit.com)** Many factors have led to the specific procedures that govern Ballet Petit. Years of experience and a professional approach to our school have driven our published procedures and rules stated here, in our studio, and on our website. As a dancer or as a parent of a dancer, it is your responsibility to know and follow the rules and procedures set forth; they are not optional. Failure of the dancer or parents/family to follow these rules may result in the dancer's dismissal from the school.

**B. Registration, Scheduling, and Productions:** Many decisions are made and costs are triggered as each dancer registers and is placed on a class roster. Once a schedule is submitted, a \$15 change fee applies when making other changes to the registration, such as class additions, changes, or deletions, etc. This includes dancers who register as non-performing and change to performing because the participation coding changes on the roster. Class schedules initially set the framework for casting, so it is important to keep your schedule until after the performance. Your space in class is guaranteed only after accurate and complete registration paperwork and all fees have been submitted. Please remember that ONLY staff can determine levels and promote dancers. You may ask your dancer's most recent or current teacher if you anticipate a promotion.

**C. Payment of Fees:** It is your responsibility to turn in fees by deadlines. All payments can be made by mail to: Ballet Petit, 2501 Industrial Parkway West, Hayward, CA 94545, or may be dropped in the locked box in Studio A. Fall Session registration opens on August 15. Payments are due with registration (#1 of 2) 8/15-9/15 and (#2 of 2) 10/15. Winter/Spring Session registration opens by early December. Payments are due with registration (#1 of 3) 12/4-1/15, (#2 of 3) 2/15, and (#3 of 3) 4/15. All fees are non-refundable and non-transferable once paid. Missed classes may be made up, but only within the same session as the absence. All dancers pay an annual registration fee with Fall Session registration. New dancers pay the fee upon entrance to the school for the remainder of that school year.

**D. Observation/Waiting Areas:** Ballet Petit is a classical ballet school, so please keep the waiting areas calm. We welcome all visitors who are able to maintain the ambiance of the school. A classical ballet school is a focused environment where dancers work, rest, wait, study, eat, and even socialize. The atmosphere in the building is critical for dancers to maintain focus in the studio and in the various spaces in the building. Parents are encouraged to watch classes or relax quietly in the various parent-approved waiting areas. Siblings are welcome as long as they can be quiet while at Ballet Petit. Noisy behavior, games, balls, and toys are not permitted in the school as they disrupt the environment for the dancers. Our facility has a special Noisy Sibling Room for adults to take their infants and children when they are unable to wait quietly in the studio. Do not use cell phones in the hallways or observation areas. Urgent cell phone use is restricted to the lobby near the front entrance. Please make phone calls quickly, step outside, or go to your car to make and take calls.

**E. Appropriate Ballet Dress Code and Protocols:** Dancers must ALWAYS dress in regular clothes and shoes before they arrive and leave the building. Dancers never come and go, at any age, in just their ballet attire. Their ballet clothes may not be visible outdoors until they arrive inside the school. By ballet standards, not covering up is considered inappropriate, and it is not safe. Dancers are to arrive in time to change for their classes *in the dressing room*. We have provided both a Mommy and Me and a separate Daddy and Me dressing room for beginning level dancers under the age of 13. Twinkle Toes through Beginning 4 dancers not needing dressing assistance are to use the Mommy and Me dressing room. Intermediate, Advanced level, and female dancers 13 years and older are the only ones who may use the dressing room located near Studio D. Male students have a dressing room near Studio A. Younger dancers may leave their clothes in the cubbies in the dressing rooms. Dancers are encouraged to bring all valuables and their dance bags into the studio once they have used the dressing room to change.

**Dress Code:** Female dancers are to wear a black leotard, ballet pink tights, and black or pink leather or canvas ballet slippers for all classes. Only Ballet Petit logo wear or appropriate solid pink, black, gray, or white items may be worn as warm ups. Dancers are to remove warm ups after plies. Skirts, etc. may be worn in centre at the discretion of the teacher. Dancers who forget ballet shoes or clothes are not permitted to take class, but are required to observe from inside the studio. Male dancers are to wear a white t-shirt with black leggings, tights, or shorts, black or white socks, and black or white ballet shoes. *Female dancers may wear other color leotards and male dancers may wear colored tee shirts the 25<sup>th</sup>-31<sup>st</sup> of each month.* **Hair Code:** Dancers in Twinkle Toes, Beginning 1 and 2 are encouraged to have their hair in a bun for class. If that presents a challenge, a ponytail, or hair tied back from the face will suffice. Dancers in Beginning 3 and above are required to wear their hair in a ballet-style bun for all classes and rehearsals. A ballet bun consists of a neat ponytail, twisting of the ponytail as it rounds into a neatly pinned bun covered with a hair net or chignon. Dancers should carry hair supplies in their dance bags as a part of their necessities. In some cases, a clip with a chignon to stuff the hair into makes a reasonable substitute for some hairstyles. All dancers are required to have buns for performances, so they should practice styling their own hair into a bun as soon as possible. Dancers are to enter the studios in ballet attire, not their street clothes. Shoes that have been worn outdoors are never be worn on the dance floors.

**F. Internet and Photography:** [www.balletpetit.com](http://www.balletpetit.com) is a wonderful site full of information, pictures, videos, and other items of interest to Ballet Petit dancers, families, and fans. Parents should expect that we post images that may include their children and understand that we use photos and videos from classes, rehearsals, and performances on our web site and in various publications. You may also find us on Facebook under Ballet Petit, Inc. NOTE: Parents may NOT post Ballet Petit photos from rehearsals, classes, or performances, or any other Ballet Petit events on public sites without password protection unless those images only show their own child(ren).



PLEASE DO NOT SEPARATE, IGNORE, OR REMOVE ANY OF THE STAPLED PAGES.

## *Let's Dance!!! Together... On Stage!! May 12, 2018 2Pm and 7 PM*

### **This Session's Performance – Ballet Petit's Spring Concert (Q and A's)**

*(Please complete one set of registration papers per dancer. Please indicate your choice of performing, or not, below.)*  
An important aspect of ballet training includes learning choreography. This culminates in performing on the stage in front of a live audience. Ballet Petit has been delighting audiences with its annual production of *The Nutcracker* since 1979, and its Spring Concert series since 1989. Our performances are professional quality with full stage effects and professional stage crew. We professionally videotape the evening shows and shoot action shots throughout our theatre time.

**How can my child be in Spring Concert 2018?** *Dancers wishing to perform submit their production fee with their registration.* Participation in Ballet Petit performances, is encouraged, but not required. Choreography for performances is learned in class during performance seasons. Due to production requirements and deadlines, **dancers cannot be added to the cast after January 15. Dancers commit to performing by paying the non-refundable production fee as they register each session. There is NO LATE Production Registration for the Spring Concert due to costume company order deadlines beyond our control. Overarching casting decisions are made as each registration is received. Production Fees are non-refundable, as a result.**

**How is casting done for Spring Concert?** Participating dancers attending classes at Ballet Petit will be cast in one part, regardless of the number of weekly classes they attend. This is due to the costuming costs of new productions each year. Junior Company dancers will be cast with extra parts as needed and as a benefit of their extra commitment to their art. Dancers are always encouraged to learn choreography that is presented to them in class, regardless if they are cast in that role or not. Casting is done with staff input, and at the discretion of the Artistic Director. The number of parts or level of roles does not change the production fee. The production name is announced once casting is posted, generally between Feb. 5-15.

**How much is the Spring Concert Production Fee and how can I get a Souvenir DVD?** Each dancer pays a production fee to participate that *covers some theater expenses, one costume to keep per dancer, and the offer of one souvenir DVD per family.* Parents are notified via the parent e-mail list of the DVD distribution period (usually 3-4 weeks post-production). DVDs not collected by the end of the distribution period will be forfeited. The production fee for participation in Ballet Petit's Spring Concert 2018 is \$250 and reduced to \$200 for each additional sibling .

**How do I get tickets and do we have to sell a minimum per dancer?** On-line tickets sales begin in mid-April on our website through Vendini. All audience members must have a ticket. Dancers do not need a ticket since they are performers and dancers do not go into the audience during performances. Tickets make a great gift for family, friends, and teachers. Tickets are a great way to say "Thank you!" Live performances are truly special gifts! Ballet Petit does not force per dancer ticket sale quotas, so please invite and tell everyone you know! It is requested that families are the initial source of 10-15 tickets each season. Share classical ballet with family, friends, or a ballet newbie!

**How does this production happen? I have heard it is very professional.** Thanks to the active participation of 37 years of dedicated BP parent volunteers, Ballet Petit has been able to provide professional production experiences for its dancers and audiences alike. Please watch for volunteer opportunities and become involved. Parents are encouraged to help sew, build, advertise, provide refreshments and / or supervise backstage for *one* show. We suggest they purchase tickets for the show (s) for which they do not volunteer. Volunteer opportunities are posted weeks ahead of the performances so you can plan accordingly.

**ALL DANCERS:** *Please check one space below.*

**ALL LEVELS:**  **YES, I will perform in Ballet Petit's Spring Concert on Saturday 5/12 at 2 p.m. and 7 p.m. All dancers perform in both shows. Dancers will get to keep their one costume following their performance participation.**

**ALL LEVELS:**  **NO, I will not perform in Spring Concert this year. I understand I cannot be added to the cast after submitting this form unless I include a \$15 change fee on or before Jan. 15. I can only amend my participation this way until 1/15. There is no Late Registration for Spring Concert Participation.**

**Dancer's Name** \_\_\_\_\_ **Level** \_\_\_\_\_ **# Classes per week** \_\_\_\_\_ **Production Fee: \$** \_\_\_\_\_

# TUITION RATES, BASIC CALENDAR, and COMMUNICATIONS



Since ballet training is more than paying for and taking classes, or performing on stage, our BP parent email group is very important. Miss Peggy utilizes our Ballet Petit Parent email list / group to send out important information such as production rehearsal etiquette matters, rehearsal times, ticket sale info, emergency notifications, etc. This is NOT a parent chat list. Emails go between you and Miss Peggy, ONLY. Be sure that you respond to the invitation from yahoogroups that was sent to you shortly after you registered so that you can be informed. If you missed it, please ask again.

TUITION RATES FOR Winter / Spring 2018						
Number of Classes to be Taken Each Week	1 CLASS PER WEEK	2 CLASSES PER WEEK	3 CLASSES PER WEEK	4 CLASSES PER WEEK	5 CLASSES PER WEEK	UNLIMITED / 6 OR MORE CLASSES PER WEEK
<b>Due With Reg. (#1 of 3)</b>	\$175	\$340	\$475	\$575	\$650	\$700
<b>Due by 2/15 (#2)</b>	\$175	\$340	\$475	\$575	\$650	\$700
<b>and again by 4/15 (#3)</b>	\$175	\$340	\$475	\$575	\$650	\$700
<i>Or Pay It All with Reg Now</i>	\$525	\$1020	\$1425	\$1725	\$1950	\$2100
<b>Private Lessons</b>	60 minutes \$80 (1 dancer)	90 minutes \$120 (1 dancer)	semi-priv. \$80+\$15=\$95 (+1 dancer)	small priv. \$80+25=\$105 (+2 dancers)	payment due at each lesson	arranged mutually

SEPTEMBER - DECEMBER 2017			JANUARY - JUNE 2018		
DATES	Description		DATES	Description	
<b>Sept.-Dec.</b>	<b>2 Tuition Payments Made</b>		<b>Jan.- June</b>	<b>3 Tuition Payments Made</b>	
SEPT. 5	START SESSION		JAN. 8	START SESSION (Registration officially opened in Nov.)	
SEPT. 15	END REGULAR PRODUCTION REG.		JAN. 15	END PRODUCTION REG./ NO LATE PRODUCTION REG AVAILABLE	
SEPT. 16-30	LATE PRODUCTION REG. (\$15 EXTRA)		JAN. 15	DR. MLK DAY / CLOSED	
<b>OCT. 15</b>	<b>TUITION #2 OF 2 DUE</b>		<b>FEB. 15</b>	<b>TUITION #2 OF 3 DUE</b>	
OCT. 31	HALLOWEEN / CLOSED		FEB. 16-19	PRESIDENTS' DAY / CLOSED	
NOV. 10	VETERAN'S DAY Observed / CLOSED (Open 11/11)		MARCH 29-APR. 8	BP SPRING BREAK	
NOV. 22-25	THANKSGIVING / CLOSED		<b>APRIL 15</b>	<b>TUITION #3 OF 3 DUE</b>	
NOV. 30- DEC. 3	IN THEATRE/ NO CLASSES JAN-JUNE REG HAS OPENED		MAY 10-12	IN THEATRE / NO CLASSES SUMMER REG HAS OPENED	
DEC. 16	NUTCRACKER CAST PARTY		MAY 26-28	MEMORIAL DAY WKD / CLOSED	
DEC. 17	SESSION ENDS		JUNE 17	SESSION ENDS	

# Thank You for Dancing at Ballet Petit!



Family Name(s) \_\_\_\_\_

Email of Parent Responsible for Account: \_\_\_\_\_

Best Phone Number for Parent Responsible for Account: (    )    -    \_\_\_\_\_

Dancer #1's Name		Level	
<b>Tuition #1 of 3 payments Due with Reg</b>	\$ _____	<b>Tuition #2 of 3 is due 2/15, #3 of 3 due 4/15</b>	Remember to drop off payment #2 and #3 no later than 2/15 and 4/15 to avoid the \$15 Late payment fee. <b>Or</b> you may pay it now. \$_____
<b>Annual Reg. Fee</b>	\$35 (if new now)	<b>Description</b>	Registration Fee is due each school year
<b>Production Fee</b>	\$260 (incl. 1 DVD)	<b>Description</b>	Spring Production Fee for May 12.

Dancer #2's Name (Sibling of #1)		Level	
<b>Tuition #1 of 3 payments Due with Reg</b>	\$ * _____ (*less 20% discount for this sibling)	<b>Tuition #2 of 3 is due 2/15, #3 of 3 due 4/15</b>	Remember to drop off payment #2 and #3 no later than 2/15 and 4/15 to avoid the \$15 Late payment fee. <b>Or</b> you may pay it now. \$_____
<b>Annual Reg. Fee</b>	\$35 (if new now)	<b>Description</b>	Registration Fee is due each school year
<b>Production Fee</b>	\$210	<b>Description</b>	Spring Production Fee for May 12. Fee is discounted for siblings/1 dvd per family.

Dancer #3's Name (Sibling of #1 and 2)		Level	
<b>Tuition #1 of 3 payments Due with Reg</b>	\$ * _____ (*less 20% discount for this sibling)	<b>Tuition #2 of 3 is due 2/15, #3 of 3 due 4/15</b>	Remember to drop off payment #2 and #3 no later than 2/15 and 4/15 to avoid the \$15 Late payment fee. <b>Or</b> you may pay it now. \$_____
<b>Annual Reg. Fee</b>	waived for 3rd sibling	<b>Description</b>	Registration Fee is due each year for Dancers#1 and 2.
<b>Production Fee</b>	\$210	<b>Description</b>	Spring Production Fee for May 12. Fee is discounted for siblings/1 dvd per family.

**Total Tuition Due and Enclosed Now: \_\_\_\_\_ (#1 payment of 3 tuition payments is required with registration.)**  
**Please remember that Tuition Payments #2 and #3 of 3 are due 2/15 \$ \_\_\_\_\_ and 4/15 \$ \_\_\_\_\_**  
**All fees (Tuition, Registration, Production) are Non-Refundable and Non-Transferable to other fees due.**

**CHECK: TO REGISTER, EACH DANCER NEEDS: \_\_\_A REGISTRATION FORM, \_\_\_A PRODUCTION PAGE, \_\_\_A SCHEDULE PAGE, \_\_\_ ALL FEES ATTACHED (non-refundable and non-transferable), AND \_\_\_ THIS PAGE (ONE PER FAMILY).**

**ALL FEES MUST BE SUBMITTED WITH PAPERWORK, INCLUDING PRODUCTION FEES FOR Spring Concert. SUBSEQUENT CHANGES, ADDITIONS, ETC. INCUR A \$15 CHANGE FEE, EACH CHANGE, EACH TIME.**

**PRIORITY IS GIVEN TO REGISTRATIONS ON A FIRST COME - COMPLETE AND CORRECT, FIRST SERVED.**

**\*\*\*Mark your calendars today for Spring Concert 2017...May 20, 2016. 2 PM and 7 PM\*\*\***